

TOWN OF LOWELL PLANNING COMMISSION

(IMPORTANT) Do NOT start any building until permit is issued

Some building projects require inspection permits, enclosed is the application for a non-inspection permit. If after review of this application it is determined that an inspection permit is required this application will be returned along with any payment and you will be directed to the building inspector, John Moosreiner from Wisconsin Inspection Agency at 262-490-0277, for an application.

Please fill out both sides of the form. Site plans are required for all applications.

Please include: distances from highway right-of-way and to side and rear lot lines. If any of the distances exceed 300 ft. the measurement may be estimated to indicate that the distance is greater than 300 ft. These distances are necessary even if it isn't a new building but changes to an existing building. The site plan does not have to be to scale but dimensions have to be accurate. If you don't know your parcel number I can fill that in. Please return to:

Brandon Soldner
Planning Commission Clerk
N4298 County Road JK
Lowell, WI 53557

A separate application is needed for each individual building. You may send payment with each application and if application is denied your check will be returned or else you may send application and send payment upon notification that application will be approved upon receipt of payment. If you have any questions please call me at 920-927-3373.

You must also check with the Dodge County Planning and Development Department to see if a County Land Use Permit is required and if so a building permit will not be issued until the County Land Use Permit is obtained.

Thank you,
Brandon Soldner
Town of Lowell
Planning Commission Clerk

Date _____

TOWN OF LOWELL
W8906 O'Sixteen Road Reeseville, Wis. 53579

Application no. _____
(office use)

Application for non-inspection building permit

I the undersigned hereby apply for a permit to do work herein described below. The undersigned agrees that all work will be done in accordance with the zoning and land development ordinance and all other ordinances of the Township of Lowell, Dodge County, and with all the laws of the State of Wisconsin applicable to said Premises.

NAME: _____

ADDRESS: _____

PHONE: _____

EMAIL: _____

Location of work address

Tax parcel number: _____ (computer #, top right hand corner of tax bill)

Work consists of: (Check one)

New structure ___ Addition ___ Alterations ___ Moving ___ Removing ___

Other (describe) _____

Structure Purpose: (Check one)

House ___ Garage ___ Shed ___ Barn ___

Other (describe) _____

Size:

Feet Wide: _____ Feet Long: _____ Square feet in area: _____

Height in Feet: _____ Number of Stories: _____

Estimated Cost: _____

Complete the site plan on back of application to show the location of new building or the location of affected existing structure.

Fee: **\$50.00**

***Please include check made out to Town of Lowell with application and return to

Brandon Soldner,
Town of Lowell Planning Commission Clerk,
N4298 County Road JK,
Lowell, WI 53557

Upon approval of permit receipt of payment and permit will be sent.

Upon denial of permit check will be returned along with copy of application and reason for denial.

INSTRUCTIONS:

- INDICATE north and enter the dimensions of the property
- SKETCH the location of the well, septic system (tank, field) and all other buildings present on the property
- SKETCH the location of the proposed project (include dimensions)
- SHOW the shortest distance from the project to the:

- Well
- Adjacent buildings
- Edge of lake/stream/wetland
- Septic tank & drain field
- Rear & side property lines
- Center(line) of road/highway
- Right-of-way of road/highway

NOTE: When showing distances less than 300 feet, please measure and show distance to the “nearest foot” (do not estimate). Distances over 300 feet, may be estimated.

- LABEL all abutting, roads, highways, lakes, streams or wetlands
- LABEL the use of all buildings shown
- MARK driveway location & length & width on site plan



Width _____

Name of Road or Highway _____